



## EXPECTATIONS FOR RESPONSIBLE USE OF PERSONAL ELECTRONICS

- The device must be used for an academic purpose in the classroom e.g., Translator, calculator, music recorder/finder, calendar, agenda
- Non-academic purposes such as email, texting, phone calls and social media (Facebook, Twitter etc.) will not be permitted during instructional time.
- The use of this device must not interfere with anyone's learning;
- The device is only used during teacher designated times.
- The device will be visible at all times, on top of the student's desk, when permission has been given to use it.
- To protect the privacy and safety of staff and students, personal electronics **CANNOT** be used to take photographs or videotape, unless under the direct supervision of a teacher for academic purposes.
- Students should not be using their personal phones to call or text home. We allow students to use the phone in the office, so we are informed of incidents regarding the safety of our students.
- Students will be permitted to use their personal electronic devices during the nutrition break, as long as it doesn't interfere with the rights of others. After that time, the device must go into the backpack. No devices will be permitted outside.
- **Students who choose to bring such a device to school do so at their own risk and must accept responsibility for its care. Oakridge Public School and staff will not be held responsible for loss, damage or theft. We strongly recommend that if your student is bringing a device to school that they have a lock for the zipper on the backpack to protect their belongings.**

### **Students who do not follow the above guidelines will be subject to the following consequences:**

- First time - device will be stored in the principal/vice-principal's office for the day. The student must speak with the principal or vice-principal to retrieve their device after school.
- ii. Second time - device will be stored in the principal/vice-principal's office for the day. Parents/Guardians will need to make arrangements to come to the school to pick up the device. The students will not be permitted to bring the device back to school until they can demonstrate respect for the expectations
- iii. Third time - device will be stored in the principal/vice-principal's office for the day. Parents will need to make arrangements to come to the school to pick up the device. The students will not be permitted to bring the device back to school until they can demonstrate respect for the expectations. Sanctions may become necessary, e.g., student required to turn device into the office at the beginning of the day and pick up at the end of the day.